



भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान(मानद विश्वविद्यालय)  
ICAR-National Dairy Research Institute (Deemed University)  
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Karnal, Haryana (India). PIN-132001



( स्थापना अनुभाग-एक / Establishment Section-I )

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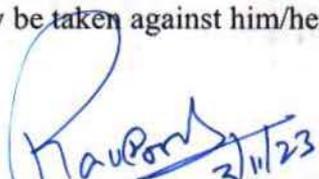
Dated: 03<sup>rd</sup> November, 2023

**CIRCULAR**

It has been observed by the Competent Authority that some scientists of this institute are writing e-mails to the higher authorities of this Institute on one pretext or the other /unwanted and irrelevant matters without following proper channel. This has been viewed seriously by the Director of the Institute.

Therefore, all the Scientific staff posted at ICAR-NDRI, Karnal and its Regional Stations is hereby directed not to send e-mails directly to the Director/higher authorities, failing which disciplinary action as deemed fit under CCS (conduct) Rules may be taken against him/her.

(This issue with the approval of Director, ICAR-NDRI, Karnal)

  
3/11/23  
**Senior Administrative Officer**

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1. All Scientific Staff posted at ICAR-NDRI, Karnal and its Regional Stations.
2. The Joint Director (Research)/Academic, ICAR-NDRI, Karnal.
3. All Head/Incharges of Division/Sections, ICAR-NDRI, Karnal.
4. The Head, SRS/ERS of ICAR-NDRI, Bangalore/Kalyani
5. Joint Director (Admn.) cum Sr. Registrar, ICAR-NDRI, Karnal.
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10. AAO, APAR, Disp. Cell & RTI Cell, ICAR-NDRI, Karnal.
11. PPS to Director, ICAR-NDRI, Karnal for kind information of Director.
12. Incharge Computer Centre for information and uploading on e-office notice board & Institute website.
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