NON-TRANSFERABLE
NATIONAL DAIRY RESEARCH INSTITUTE
ADUGODI, HOSUR ROAD,
BANGALORE – 560 0030

INVITATION TO QUOTATION AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING CONTRACT FOR WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXE WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE.

A. Cost of the tender form : Nil

B. Last date of receipt of Quotation in Office is : 10.02.2020 at 2.00 p.m.

C. Quotations to be opened on : 10.02.2020 at 2.30 p.m.

Note:
The Head of NDRI (ICAR), Adugodi, Hosur Road, Bangalore, may at his/her discretion, extend this date by a fortnight and such extension shall be binding on quotationers.

If the date fixed for opening of quotation is subsequently declared a holiday the quotations will be opened on the next working day following the holiday but there will be no change in the time for opening indicated above.
F.No. 6-15/CDN/Wiring/NDRI/19-20

To:

Dated: 20.01.2020

Sub: QUOTATION FOR WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXE WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE.

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Dear Sir(s),

Sealed quotations are hereby invited on behalf of the Head, National Dairy Research Institute, Adugodi, Hosur Road, Bangalore for WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXE WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE.

1. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the NDRI and the special terms and conditions detailed in the quotation forms and its schedules. Please submit your rates in the quotation form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

2. An Earnest Money Deposit: An amount equivalent to two and half percent (2 ½ %) of the total value of the quoted or the amount indicated in the schedule of requirements whichever is higher in the form and demand draft in favour ICAR UNIT, NDRI, Bangalore will have to be submitted along with quotation. Quotation received without EMD will not be considered all. EMD in full will be refunded soon after the quotations are finalized to all except in case of the accepted quotation. The EMD of the accepted quotation will be refunded only after full fill the satisfactory service. No EMD is required if the cost of the total value is below Rs.100000/. (Rupees one lakh).
3. The quotationer is being permitted to give quotation in consideration of the stipulations on his part that after submitting his quotation, he will not resell from his offer or modify the terms and conditions thereof. If the quotationer fail to observe and comply with foregoing stipulation the aforesaid amount of EMD will be forfeited by the NDRI. In the event of the offer made by the quotationer not being accepted, the amount of earnest money deposited by the quotationer will be refunded to him after he has applied for the same, in the manner prescribed by the NDRI.

4. The Schedules of the quotation form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the quotationer. In such cases reference to the additional pages must be made in the quotation form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the quotation. Overwriting/erasing in rates to be quoted by the quotationer will not be allowed otherwise the quotation may be rejected.

5. The quotation is liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the quotation is not fully filled in. Individual signing the quotation or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm of constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

6. If quotationer does not accept the offer, after issue of letter of award by NDRI within 15 days, the offer made shall be withdrawn & Earnest Money forfeited.

7. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the quotation and all other related documents must be signed by every partner of the firm. A person signing the quotation form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the NDRI shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the quotation and the schedules to the quotation and annexure, if any, should be signed by the quotationer.
8. The original copy of the quotation is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be superscripted for WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXE WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE with address of this office and of the quotationer. Reserved the rights to accept or reject outstation quotations. All quotations should be sent by Registered Post. Quotation to be hand delivered should be put in the quotation box which will be kept in the Administrative Block of NDRI, Bangalore not later than 2.00 p.m. on 10.02.2020.

9. The rates quoted by each firm for providing for WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXE WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE in quotation be given both in words and figures failing which the same is liable to be rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the quotation. The name and address of the representative who would be attending the opening of the quotation on your behalf should be indicated in your quotation. Please also state the name and address of your permanent representative, if any.

10. The NDRI does not pledge itself to accept the lowest or any other quotation and also reserve to itself the right of accepting the quotation in whole or in part of the quotation. You are however at liberty to quotation for the whole or any portion or to state in the quotation that the rates quoted shall apply only if the quotation is considered fully.

11. An amount of the 10% of the total ordered value as a security deposit in the form of Demand Draft in favour of ICAR-UNIT:National Dairy Research Institute, Payable at Bengaluru, will have to be deposited by the selected/successful tenderer and same will be released after three months from the date of the completion of the work.

12. No interest on security deposit and earnest money deposit shall be paid by the NDRI to the quotationer.

13. The sales taxes or any other tax which is as per the rules of the Govt. of India or Government of Karnataka, etc. shall be deducted at source from bills of the successful quotationer, as per rule.

14. The Head of NDRI/Bangalore reserve the right to reduce or terminate the period of contract or to extend its duration in the interest of the NDRI, for any justifiable reasons, not mandatory to be communicated to the quotationer.
15. Decision of the Head of NDRI, Bangalore will be final for any aspect of the contract and binding to all parties. Dispute arising, if any on the contract will be settled at his/her level and will not be referred to arbitration.

16. Acceptance by the Head/NDRI will be communicated by FAX, Letter or any other form of communication. Formal letter of acceptance and work order of the quotation will be forwarded as soon as possible, but the earlier instructions in the FAX/Letter etc., should be acted upon immediately.

17. The following documents must be enclosed along with the duly filled in quotation form so as to consider it eligible for the contract:

   a) Proof of the registration with CPWD/PWD/MES.
   b) The agency must have experience in similar work done in Govt. or Private
   c) The contractor must have the tin number.
   d) The contractor quarterly return GST Certificate.
   e) Successful Quotationer will have to enter into a detailed contract
      Agreement with NDRI/Bangalore on non-judicial stamp paper of Rs.50/-. 
   f) The quotation may be addressed to the AAO, NATIONAL DAIRY RESEARCH INSTITUTE,
      ADUGODI, HOSUR ROAD, BANGALORE -560 030.

18. GST, Labour Cess, Water, & Electricity charges etc. will be deducted as applicable.

Yours faithfully,

Asstt. Administrative Officer
From:


To:
The Head
National Dairy Research Institute,
Adugodi, Hosur Road,
BANGALORE – 560 030.

I/We have read all the particulars regarding the General Information and other terms and conditions of the contract for WIRING OF LIGHTING CIRCUITS, CEILING FANS, PROVIDING 2FEETX2FEET LED FITTINGS AND DISTRIBUTION BOXES WITH MCB CONTROL ETC AT EXTENSION SECTION AND DAIRY CHEMISTRY SECTION AT SRS OF NDRI, BANGALORE and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the quotation at the rates given in Schedule-II to this quotation and I/We agree to hold this offer open till 180 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

3. The following pages have been added to and form a part of this quotation ______

______________________________________. The Schedule-I and II to accompany this quotation are at pages ____________.

4. Every page so attached with this quotation bears my signature and the office seal.

5. Pay order/DD No. ______ of Rs. ________ drawn in favour of ICAR UNIT- National Dairy Research Institute, payable at Bangalore is enclosed as earnest money required.

Place: Bangalore

Yours faithfully,

Dated:

Signature & Address of the Quotationer

Mobile No.
SCHEDULE- I

SCHEDULE TO QUOTATION

PART- I

1. Details of the Earnest Money Deposit: Yes/No.

PART- II

2. Name and Address of the firm’s representative and whether the firm would be representing at the opening of the quotation

3. Name of the Permanent Representative to be Visiting NDRI, Adugodi, Bangalore regarding Contract.

Date:

Place: Bangalore

AUTHORISED SIGNATORY
Estimate for wiring of lighting circuits, ceiling fans, providing 2 feet x 2 feet LED fittings (given by our institute) and distribution box with MCB control etc at extension section and dairy chemistry section at SRS of NDRI

<table>
<thead>
<tr>
<th>Sln o</th>
<th>Specification of materials</th>
<th>Quantity</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1</td>
<td>Providing and wiring of single phase power circuit with necessary casing and capping of suitable size (t W gattas) and wood screws, 4 sq mm PVC copper wire, of Finolex/havells/polycap/anchor make chukka block. And 1.5 sq mm PVC wire for grounding</td>
<td>175 RFT</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Supplying, providing and fixing of grounding pit with necessary GI pipes of 11/2 inches x 6 feet length with suitable GI bolts and nuts and GI wires salt and charcoal etc to be connected to main panel</td>
<td>1 nos</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Fixing of LED lights 2 feet x 2 feet size 36/40 watts complete full set of suitable with reflectors etc to fix at surface mounting at ceiling fittings will be provided by our institute</td>
<td>30 nos</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Supplying and providing and wiring in existing concealed pipes by replacing with old wires with 2.5 sq mm PVC copper wires Finolex/havells/polycap/anchor, 1.5 sq mm copper wires etc for lighting circuit ad replacing existing plates of size 8 inches x 13 inches 5 mm thick imported PVC plates with necessary cuttings 11 nos, 12 inches x 14 inches 7 nos (30 nos for light switches and 25 nos for ceiling fans with regulators)</td>
<td>55 nos</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Removing of old lighting circuit, t and switch plates and power circuit etc</td>
<td>LS</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Supplying/providing and fixing of 12 way distribution box of suitable size with single phase 40 amps DP RCB as incoming and 16 amps single pole MCB as all MCBs are Legrand/abb/Snider/GE make and terminations</td>
<td>3 boxes</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>TOTAL</td>
<td></td>
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