F.No. MS/DCP/Elisa Microplate reader /DBT/14-15

Date: Feb.,2015

To

Sir,

We have a requirement of the goods & services as indicated below, tender for which will be opened at 2.30 P.M. on 09.3.2015 and you are invited to submit your most competitive quotation for the same. All relevant details are given below.

**Description of the goods required** and the **required quantity**:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Equipment</th>
<th>Qty</th>
<th>Minimum Warranty</th>
<th>AMC</th>
<th>Bid Security (Rs.)</th>
<th>Delivery Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Elisa Micro plate Reader</td>
<td>1</td>
<td>1 YEARS</td>
<td>3 Years</td>
<td>11000/- In favour of ICAR Unit NDRI</td>
<td>Within one month</td>
</tr>
</tbody>
</table>

**Guiding specification and other technical detail**:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of goods and allied services</th>
<th>Brand</th>
<th>Quantity (Nos.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Specifications of ELISA Microplate Reader</strong></td>
<td>As per ISI standards</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>Wavelength range from 300 to 750 nm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Interference filters (slide of 4 to 6 filters)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Measuring range 0- 3.0 OD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Inbuilt microplate shaking</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Measurement time in 10 seconds or less</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Branded computer with Laser All in one printer: Touchscreen configuration, data analysis software with USB, Intel core I 3 Processor, LED Monitor (18.5 inches), Pre installed MS Office window, RAM 4 GB, Hard disc 500 GB.</td>
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<td></td>
</tr>
</tbody>
</table>

**Technical specifications of ELISA Microplate washer**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of goods and allied services</th>
<th>Brand</th>
<th>Quantity (Nos.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Automated buffer switching</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Wash volume 25-3000ul/well</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Linear shaking</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Manifold types 8 or 16 way for parallel processing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Advanced process control system for fluid overflow.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Warranty – 1Year and 3 years AMC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
iii) Terms of delivery: 

Delivery at site, viz. AAO (Stores), NDRI, Karnal

iv) Delivery period for goods: 

Within One month from the signing of the contract

v) Erection / installation and commissioning are to be completed within 15 days of delivery of the goods at site.

vi) Terms of Inspection by the purchaser's representative: 

At NDRI, Karnal after Receipt of Supply of Goods

vii) Price structure: 

a. The ICAR Research Institutes are exempted from Excise and Customs Duties on Research Consumables, vide Notification No. 10/97-CE dated 1.3.1997 (as amended by 16/07-CE) and Notification No. 51/96-Customs respectively. However, for the ICAR Institutes to avail the aforesaid Duty Exemption benefits, the Prices are required to be quoted by Manufacturers preferably on Ex-Works basis, without including any Excise/Customs Duty component. Freight & Transit Insurance are required to be quoted extra, as per actuals, for insured transportation from Ex-Works to Destination.

b. Alternatively, however, the Authorized Dealers/Retailers may quote their most competitive FOR Prices, with maximum possible Dealer's Special Discount.

c. The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including stator variations, if any.

viii) Receipt of Goods & Terms of Payment: 

a. Payment term for supply of goods: 

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly.

The purchaser, within three days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to supplier, provided the goods supplied are technically acceptable in terms of the contract. The supplier will then send its invoice along with accompanying documents to the paying authority for payment. The paying authority will release the full payment to the supplier as due in terms of the contract, within seven working days of receipt of supplier’s invoice, provided the invoice and the accompanying documents are in order. While claiming any reimbursement for Sales Tax, the supplier shall furnish the following certificates duly dated and signed, on its bill:

“Certified that the goods, on which Sales Tax has been charged, have not been exempted under the Central Sales Tax Act or State Sales Tax Act or the rules made there under and the charges on account of Sales Tax on these goods are correct under the provisions of that Act or the Rules made there under.”

“Certified further that we are registered as dealers for the purpose of Sales Tax and have paid the Sales Tax against this contract accordingly, for which we are asking for reimbursement in this bill.”

ix) Paying Authority: 

Comptroller, NDRI, Karnal – 132 001.

x) Liquidated Damage Clause: 

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the
purchaser in writing the fact of the delay and the likely duration of the same.

After receipt of supplier's communications, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing an amendment to the contract.

If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damage, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance.

The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and / or performance, the supplier shall not be entitled to any increase in price whatsoever on any ground.

However, the purchaser shall be entitled to the benefit of any decrease in price and cost, on any ground, whatsoever, of the goods & services, during the period of delay.

The purchaser's letter (to the seller with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions.

xi) Warranty Clause:

The minimum period of Warranty / Guarantee for Equipment shall be 12 months from the Date of Supply.

xii) Quality of Supply of Equipment:

The Quality of Equipment to be supplied must be such that the time-period between their Date of Manufacture and their Date of Supply is ensured to be minimum possible and, in any case, not more than maximum 2 months.

xiii) Dispute Resolution Mechanism:

If any dispute or difference of any kind arises between the purchaser and the supplier in connection with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions.

However, if the parties fail to resolve the disputes or differences by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration.

The arbitration will be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration act, 1996. The venue of the arbitration shall be the place (i.e. NDRI, Karnal), from where the contract is issued.

2. You are also required to fulfill the following conditions and also furnish the required details as indicated in subsequent paragraphs.

a) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods & services as specified in the above requirement, without any change in the unit price or other terms & conditions.

b) Please furnish a certified copy of your latest ITCC (Income Tax Clearance Certificate).

c) Please indicate if you are registered with any Govt. organization; and, if registered, furnish all relevant details.

d) Please state whether business dealings with you presently stand banned by any Government organization; and, if so, furnish relevant details.

e) A supplier shall not submit more than one quotation for the same set of goods. Specifications mentioned in Firm's Brochure will only be acceptable.
f) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark of industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

g) The quotation(s) as well as the contract shall be written in English language. All correspondence and other documents pertaining to the quotation(s) and the contract, which the parties exchange, shall also be written in English. The quotation and all correspondence and documents relating to the quotation exchanged between the bidder and the purchaser may also be written in Hindi language, provided that the same is accompanied by an English translation, in which case, for the purpose of interpretation of the quotation, the English translation shall govern.

h) The contract shall be governed by the laws of India and the interpreted in accordance with such laws.

i) The quotation / offer shall remain valid for acceptance for a period not less than 60 days after the specified date of opening of the offer.

j) The Bidder quoting the Bid of foreign equipment on behalf of foreign Supplier, the authorization certificate from the principal should be attached with the bid
8. Please submit your quotation accordingly. Your price quotation may be furnished in the format enclosed as Annexure – I. You are also required to return this original tender enquiry (all the pages), as it is, duly signed by you on every page, for our record. You may retain a photocopy of this tender enquiry for your record.

Before executing supply, the successful Bidder will have to deposit Performance security equal to 5% (five percent) of the ordered value of goods, in the shape of Demand draft in favor of “ICAR Unit, NDRI” Payable at Karnal.

Asstt. Admn. Officer (P)

Enclosures: Annexure - 1
FORMAT OF PRICE QUOTATION

<table>
<thead>
<tr>
<th>SCHEDULE NO.</th>
<th>DESCRIPTION OF GOODS &amp; ALLIED SERVICES</th>
<th>SPECIFICATION</th>
<th>ACCOUNTING UNIT</th>
<th>QUANTITY</th>
<th>QUOTED UNIT PRICE IN</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>In Fig. In Words</td>
<td></td>
</tr>
</tbody>
</table>

Grand Total Cost: __________

MANDATORY FILD

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>VENDOR TYPE</th>
<th>ADDRESS</th>
<th>PAN NO. (MANDATORY IN CASE TDS IS DEDUCTED)</th>
<th>TAN NO./TIN NO./SERVICE TAX NO./CST REGN NO.</th>
<th>NAME OF THE BANK &amp; BRANCH NAME AND ADDRESS OF BANK BRANCH</th>
<th>BANK ACCOUNT NO.</th>
<th>BIC (IFSC CODE NO.)</th>
<th>E-MAIL ADDRESS</th>
</tr>
</thead>
</table>

We agree to supply the above goods & allied services. We confirm that the same will meet the description & the specification & other technical details as required in the tender enquiry.

We also confirm that we agree to all other terms & conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant document. *(in case tenderer desires to put some additional / modified stipulations, terms & conditions etc. the same may be clearly indicated).*

We also confirm that our offer will remain valid for acceptance for ____ days after the date of opening of tenders.

________________
(Signature, name and address of the authorized executive of the tendering firm)

For and on behalf of…………………

(Name and address of the tendering firm)………………………………

(Seal of the tendering firm) Website Address: ..............................; E-Mail Address: ..................................................

Date: Place: