E-TENDERS NOTICE INVITING (NATIONAL COMPETITIVE BIDDING)

Offline bids are invited on single stage two bid system for procurement of “BOD Incubator”.

Tender documents may be downloaded from NDRI web site www.ndri.res.in and CPPP site https://epublishing/gov.in/ as per the schedule as given in CRITICAL DATE SHEET as under:-

<table>
<thead>
<tr>
<th>CRITICAL DATE SHEET</th>
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<tbody>
<tr>
<td><strong>Published Date</strong></td>
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<tr>
<td><strong>Bid Document Download / Sale Start Date</strong></td>
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<tr>
<td><strong>Bid Submission Start Date</strong></td>
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<tr>
<td><strong>Bid Submission End Date</strong></td>
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<tr>
<td><strong>Bid Opening Date</strong></td>
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<tr>
<td><strong>Place of opening of Technical bid</strong></td>
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1. On behalf of HEAD, ERS, ICAR-NDRI, Kalyani, Nadia (W.B), offline Quotations/tenders under limited tender enquiry, Bids are invited from the registered firms/their authorized dealer registered on portal etc. for the goods mentioned below. The Quotations/bids duly sealed/signed & completed in all respect should be submitted at this Institute (by hard copy) latest by 06.02.2020 at 11.00 AM. The incomplete Quotations/bids will be treated as rejected. The Quotations received after stipulated date & time will not be considered & rejected, and no correspondence in this regard will be entertained.

2. The Tender form/bidder documents may be downloaded from the https://eprocure.gov.in/eprocure/app. Offline submission of Bids is mandatory. Online bids shall not be accepted under any circumstances. However, for the purpose of realisation, the bidder has to send the Demand Draft/ banker’s cheque/pay order in original to this institute through post or by hand so as to reach by the time of tender opening.
3. Tenderers/bidders are requested to visit the website https://eprocure.gov.in/eprocure/app regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.

4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The H E A D, ICAR-NDRI, Kalyani reserves the right to accept or reject any or all the tenders.

5. The firms are required to enclosed copies of the following documents:-

   • Technical Bid
     i. Xerox copy of Earnest Money Deposit (EMD)/its exemption, if any.
     ii. Xerox copy of Firm’s registration, PAN Card, GST No., Tender acceptance letter
     iii. Xerox copy of Manufacturers authorization certificate issued by Principal Manufacturer duly verified by the Indian Agent or Manufacturing certificate.
     iv. Xerox copy of Income Tax Statement for the last three years.
     v. Xerox copy of all authentic documents regarding firm’s turnover etc. during last three years.
     vi. Xerox copy of User List/Purchase Orders of its satisfactory installation.
     vii. Xerox Copy of Make and model of all systems, sub systems and additional items should be mentioned in the technical bid and complete technical details should be provided in the form of Brochures and write-ups.
     viii. The copy of an undertaking stating that if the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, the firm will be liable to punitive action.
     ix. The Xerox copy of all additional documents as per Clause 13 should also be submitted by the bidder.

   • Financial Bid:

Financial bid should be submitted separately in sealed cover. The Bidders may submit their Techno-Commercial bids and price bids offline by this office. No conditional bids shall be allowed/accepted. Bidders will have to submit various documents required for their eligibility and all other documents as specified in NIT, techno-commercial bid in cover-I, and price bid in Cover-II. The bidder will have to give an undertaking offline that if the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, they will be liable to punitive action. **EMD (demand draft) amounting Rs. 5000/- (Five thousand only) is to be submitted with the Tender document.** This submission shall mean that EMD and tender fee are received with the tender document. However, for the purpose of realisation, the bidder has to send the Demand Draft/ banker’s cheque/ pay order in original to this institute through post or by hand so as to reach by the time of tender opening. In case of exemption of EMD, the scanned copy of the
document in support of exemption will have to be enclosed by the bidder during bid submission.

6. The Financial Bid of the Technically Qualified bidders only will be opened after short listing of techno-commercially acceptable bidder with due information through system generated emails & SMS alerts.

7. **Description of the goods required and quantity:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Equipment</th>
<th>Qty</th>
<th>Minimum Warranty &amp; CMC</th>
<th>Bid Security/EMD (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BOD Incubator.</td>
<td>1</td>
<td>At least one year.</td>
<td>Rs.5000/- In favour of ERS of NDRI, payable at S.B.I, Kalyani.</td>
</tr>
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</table>

ii) **Guiding specification and other technical detail:**

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2.  

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars Required Specifications</th>
<th>Quantity</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>150 to 170 ltr.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>5-60°C temperature range.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Inner chamber of stainless steel.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Digital temperature controller.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Good quality compressor, circulating fan and CFL chamber.</td>
<td>01 No.</td>
</tr>
<tr>
<td>6.</td>
<td>Warranty : At least one year post-installation.</td>
<td></td>
</tr>
</tbody>
</table>

i. **Bid Opening:** Both the techno-commercial and price bids will be opened offline by the bid openers mentioned at the time of creation of the tender offline. Relevant bidders can simultaneously take part in bid opening online and can see the resultant bids, of all bidders.

ii. **Terms of delivery:** Delivery at site, viz. AAO (D.D.O), NDRI, Kalyani, Nadia (W.B), 741235.

iii. **Delivery period for goods:** Within One month from the date of issue of Purchase Order. In case the Purchase Order is placed to foreign supplier in foreign currency, delivery period will be at least 3 months from the date of purchase order.

iv. **Erection / installation and commissioning are to be completed within 15 days of delivery of the goods at site.**

vi. **Terms of Inspection by the purchaser’s representative:** At NDRI, Karnal after Receipt of Supply of Goods.

8. **Price structure:**

The ICAR Research Institutes are exempted from Excise and Customs Duties on Research Consumables, vide Notification No. 10/97-CE dated 1.3.1997 (as amended by 16/07-CE) and Notification No. 51/96-Customs respectively. However, for the ICAR Institutes to avail the aforesaid Duty Exemption benefits, the Prices are required to be quoted by Manufacturers preferably on Ex-Works basis, without including any Excise/Customs Duty component. Freight & Transit Insurance are required to be quoted extra, as per actuals, for insured transportation from Ex-Works to Destination.
Important Note: - As per notification issued by Govt. of India, Ministry of Finance Department of Revenue vide letter No. 45/2017-Central Tax (Rate) New Delhi dated 14th November, 2017, GST is applicable @ 5% on the ordered items being Public Funded Education/ Research Institute. Therefore, all the bidders are requested to quoted 5% GST amount in the prescribed column of BOQ and accordingly the GST exemption certificate will be issued by this institute in favour of successful bidder at the time of placing the order.

Alternatively, however, the Authorized Dealers/Retailers may quote their most competitive FOR Prices, with maximum possible Dealer’s Special Discount.

a. The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including stator variations, if any.

9. Receipt of Goods & Terms of Payment:
   a. Payment term for supply of goods :-

   Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challans of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. Presence of Seller’s representative at the time of supply is desirable for lodging objection, if any.

   The purchaser, within three days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to supplier, provided the goods supplied are technically acceptable in terms of the contract. The supplier will then send its invoice along with accompanying documents to the paying authority for payment. The paying authority will release the full payment to the supplier as due in terms of the contract, within seven working days of receipt of supplier’s invoice, provided the invoice and the accompanying documents are in order.


c. Liquidated Damage Clause:

   If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same.

   After receipt of supplier’s communications, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing an amendment to the contract.

   If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier’s control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damage, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part
thereof until actual delivery or performance.

The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and / or performance, the supplier shall not be entitled to any increase in price whatsoever on any ground.

However, the purchaser shall be entitled to the benefit of any decrease in price and cost, on any ground, whatsoever, of the goods & services, during the period of delay.

The purchaser's letter (to the seller with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions.

d. **Warranty Clause:**
The minimum period of Warranty / Guarantee for Equipment shall be 12 **months** from the Date of Installation of equipment.

e. **Quality of Supply of Equipment:** The Quality of Equipment to be supplied must be such that the time-period between their Date of Manufacture and their Date of Supply is ensured to be minimum possible and, in any case, not more than maximum 1 month.

f. **Dispute Resolution Mechanism:**
If any dispute or difference of any kind arises between the purchaser and the supplier in connection with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the disputes or differences by such mutual discussion **within 30 days**, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration will be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian **Arbitration act, 1996**. The venue of the arbitration shall be the place (i.e. NDRI, Karnal), from where the contract is issued.

g. In case of any Legal Dispute, the jurisdiction will be at Karnal.

10. You are also required to fulfill the following conditions and also furnish the required details as indicated in subsequent paragraphs.

a) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods & services as specified in the above requirement, without any change in the unit price or other terms & conditions.

b) Please furnish a certified copy of your latest ITCC (Income Tax Clearance Certificate).

c) Please indicate if you are registered with any Govt. organization; and, if registered, furnish all relevant details.

d) Please state whether business dealings with you presently stand banned by any Government organization; and, if so, furnish relevant details.

e) Bidders are advised that one bidder cannot represent two suppliers or quote on their behalf in a particular tender. Specifications mentioned in Firm's Brochure will only be acceptable.
f) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark of industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

g) The quotation(s) as well as the contract shall be written in English language. All correspondence and other documents pertaining to the quotation(s) and the contract, which the parties exchange, shall also be written in English. The quotation and all correspondence and documents relating to the quotation exchanged between the bidder and the purchaser may also be written in Hindi language, provided that the same is accompanied by an English translation, in which case, for the purpose of interpretation of the quotation, the English translation shall govern.

h) The contract shall be governed by the laws of India and interpreted in accordance with such laws.

i) The quotation / offer shall remain valid for acceptance for a period not less than 60 days after the specified date of opening of the offer.

j) The Bidder quoting the Bid of foreign equipment on behalf of Foreign Manufacture/Foreign Supplier, the Authorization Certificate from the Principal is essentially required and should be attached with the bid.

k) The bidder should submit the Certificate of Non-Blacklisting/ Not Banned/Temporarily suspended by any Govt. Deptt. / Organizations.

l) The SSIs/MSEs Registered with NSIC are exempted from Tender Fees and EMD subject to submission of NSIC Registered with valid certificate with the items list.

m) The EMD is essentially required from the bidders. The NSIC registered firm who quote their bid of foreign make on behalf of the Foreign Manufacturer/Principal supplier should also submit the EMD. In case the required EMD is not submitted by the bidders, their bid will not be considered and will be treated as rejected.

n) The Annual Maintenance Contract / Comprehensive Maintenance Contract, if required by the user later on, will be awarded separately. However, the bidders are required to quote the years wise rates for the requisite period in their bids.

o) Alternate/ conditions/ Optional bids will not be accepted.

p) Important Note:- Rate should be quoted in Indian Rupees only.

q) Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids. However, any request of the bidder to add any document on later stage will not be accepted.

r) The firm may ensure that the specification of the quoted model should be clearly indicated in the submitted broacher and on the website of the firm. Just writing yes in technical compliance statement is not valid if the same specifications are not found in broacher as well as website. If any specifications are not indicated in the broacher as well as on the website of the firm on the date of opening of the tender, this Institute has all right to reject the bid on the same basis and no further correspondence may be entertained.
s) All the MSME firms are eligible to get the benefit as per Govt. of India Guidelines.

11. Notwithstanding the above, the purchaser, reserves the right to accept or reject any quotation or annual the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.

Before executing supply, the successful Bidder will have to deposit Performance security as per Rule which is equal to 5% to 10% of the ordered value of goods, in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank or online payment.

NOTE:- All the participating bidders should be complying with GST provisions enacted by Govt. of India from the date of 1st July, 2017.

Assistant Administrative Officer (D.D.O) On Behalf of the HEAD, ERS.
NOTICE INVITING TENDER THROUGH E-PROCUREMENT

(Procurement of “BOD Incubator”)

Offline Bids, under two bid systems, on behalf of the HEAD, ERS of NDRI, Kalyani, Nadia (W.B) are invited from interested registered/well-established/reputed firms through E-tender for procurement of BOD Incubator. Tender Documents to be deposited offline. The earnest money (EMD) in favour of ERS of NDRI, Payable at S.B.I., Kalyani (1082) and may be sent directly to the HEAD, ERS of NDRI, Kalyani, Nadia (W.B). The details of tender is available in NDRI website www.ndri.res.in and CPPP site https://epublishing.gov.in. Please read the tender form before bidding.

<table>
<thead>
<tr>
<th>No.</th>
<th>F.10-10(1)/BOD Incubator/2019-20/ dt. 13.01.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Organization</td>
<td>HEAD, ERS of NDRI, Kalyani, Nadia (W.B).</td>
</tr>
<tr>
<td>Date and time for issue/Publishing</td>
<td>17.01.2020 at 11.00 A.M.</td>
</tr>
<tr>
<td>Online Bid Document Download start date</td>
<td>17.01.2020 at 11.00 A.M.</td>
</tr>
<tr>
<td>Online Bid Document Submission Start date</td>
<td>17.01.2020 at 11.00 A.M.</td>
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<tr>
<td>Online Bid Document Submission End date</td>
<td>06.02.2020 at 11.00 A.M.</td>
</tr>
<tr>
<td>Online Bid (Technical) Opening date</td>
<td>07.02.2020 at 11.00 A.M.</td>
</tr>
<tr>
<td>Address for Communication</td>
<td>The HEAD, ERS of NDRI, Kalyani, Nadia (W.B).</td>
</tr>
</tbody>
</table>
Subject: **Procurement of BOD Incubator.**

**H E A D**

A proposal has been received from Dr. (Mrs.) Saroj Rai for procurement of instruments as per details given below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the item</th>
<th>Quantity</th>
<th>Estimated Amount</th>
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<tbody>
<tr>
<td>1.</td>
<td>BOD Incubator.</td>
<td>01 No.</td>
<td>Rs.1.00 lakhs.</td>
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</table>

It has been justified that the above items are required for Lab and Research purposes.

In this connection, it is to state that the above Instrument is approved EFC (Item No. 4, page No. 80) in EFC document for 2017-20. The estimated value of the goods to be procured is approximately 1.10 lakhs. Hence, if approved we may invite limited Tender Enquiry as well as publishing the tender enquiry in CPPP as per rule new GFR 159.

Accordingly, Draft enquiry letters NIT document are prepared and put up for signature pl.

A.A.O.  

H E A D
Subject: (Procurement of “BOD Incubator”.)

YEAR: 2019-20