E-TENDERS NOTICE INVITING
(NATIONAL COMPETITIVE BIDDING)

Online bids are invited on single stage two bid system for “PLASTIC RECTANGULAR SWEET BOXES WITH LID”

Tender documents may be downloaded from NDRI web site www.ndri.res.in (for reference only) and CPPP site https://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET as under:-

<table>
<thead>
<tr>
<th>CRITICAL DATE SHEET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published Date</td>
</tr>
<tr>
<td>Bid Document Download/Sale Start Date</td>
</tr>
<tr>
<td>Bid Submission Start Date</td>
</tr>
<tr>
<td>Bid Submission End Date</td>
</tr>
<tr>
<td>Bid Opening Date</td>
</tr>
<tr>
<td>Place of opening of Technical bid</td>
</tr>
<tr>
<td>Address for communication</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>1st August, 2020 (03:00PM)</td>
</tr>
<tr>
<td>1st August, 2020 (03:00PM)</td>
</tr>
<tr>
<td>1st August, 2020 (03:00PM)</td>
</tr>
<tr>
<td>21st August, 2020 (10:30AM)</td>
</tr>
<tr>
<td>22nd August, 2020 (11:00AM)</td>
</tr>
<tr>
<td>Chamber of Assistant Administrative Officer (P)</td>
</tr>
<tr>
<td>Purchase Section, ICAR-NDRI, Karnal-132001</td>
</tr>
</tbody>
</table>

1. On behalf of Director, ICAR-NDRI, Karnal, Electronic Quotations/tenders under Open tender enquiry. Bids are invited from the registered firms/their authorized dealer registered on portal etc. for the goods mentioned below. The Quotations/bids duly sealed/signed & completed in all respect should be submitted with scan documents online at CPPP latest by 10.30 AM on 21.8.2020. The incomplete Quotations/bids will be treated as rejected. The Quotations received after stipulated date & time will not be considered & rejected, and no correspondence in this regard will be entertained.

2. The Tender form/bidder documents may be downloaded from the https://eprocure.gov.in/eprocure/app. Online submission of Bids through Central Public Procurement Portal (https://eprocure.gov.in/eprocure/app) is mandatory. Manual/Offline bids shall not be accepted under any circumstances. However, for the purpose of realisation, the bidder has to send the Demand Draft/ banker’s cheque/ pay order in original to this institute through post or by hand so as to reach by the time of tender opening.
3. Tenderers / bidders are requested to visit the website https://eprocure.gov.in/eprocure/app regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.

4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Director, ICAR-NDRI, Karnal reserves the right to accept or reject any or all the tenders.

5. The firms are required to upload copies of the following documents:-
   - **Technical Bid**
     i. Scanned copy of Earnest Money Deposit (EMD)/its exemption, if any.
     ii. Scanned copy of Firm’s registration, PAN Card, GST No., Tender acceptance letter
     iii. Scanned copy of Manufacturers authorization certificate issued by Principal Manufacturer duly verified by the Indian Agent or Manufacturing certificate.
     iv. Scanned copy of Income Tax Statement for the last three years i.e.2016-17,2017-18 & 2018-19.
     v. Scanned copy of all authentic documents regarding firm’s turnover etc. during last three years.
     vi. The scan copy of an undertaking stating that if the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, the firm will be liable to punitive action.
     vii. The scan copy of all additional documents as per Clause 13 should also be submitted by the bidder.
   - **Financial Bid**:
     Financial bid should be quoted as per BOQ.

6. The Bidders may submit their Techno-Commercial bids and price bids online on the portal of CPP. No conditional bids shall be allowed/accepted. Bidders will have to upload scanned copies of various documents required for their eligibility and all other documents as specified in NIT, techno-commercial bid in cover-I, and price bid in Cover-II. To enable system generated techno-commercial and price comparative statements, such statement may be submitted in Excel formats strictly. The bidder will have to give an undertaking online that if the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, they will be liable to punitive action. **EMD (demand draft/ banker’s cheque/ pay order) amounting Rs. 24,600/- is to be submitted in the electronic format online** (by scanning) while uploading the bid. This submission shall mean that EMD and tender fee are received electronically. However, for the purpose of realisation, the bidder has to send the Demand Draft/ banker’s cheque/pay order in original to this institute through post or by hand so as to reach by the time of tender opening. In case of exemption of EMD, the scanned copy of the document in support of exemption will have to be uploaded by the bidder during bid submission.

7. The Financial Bid of the Technically Qualified bidders only will be opened after short listing of techno-commercially acceptable bidder with due information through system generated emails & SMS alerts.
8. Description of the goods required and quantity:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Equipment</th>
<th>Qty</th>
<th>Minimum Warranty</th>
<th>Bid Security/EMD (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Plastic Rectangular Sweet Boxes with lid. Capacity 1000gms</td>
<td>30000</td>
<td>One year guarantee from the date of supply</td>
<td>Rs.24600/-</td>
</tr>
<tr>
<td>2</td>
<td>Plastic Rectangular Sweet Boxes with lid. Capacity 500 gm</td>
<td>60000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ii) Guiding specification and other technical detail:

**Specifications**

1. Plastic Rectangular Sweet Boxes with lid Milky White Capacity 1000gms 30,000 Set. Size: Top 24x18x4 cm. and bottom 22x16x4 cm (weight: Lid 35 gms + Box 50 gms = 85 gms) made from food grade polypropylene (PP) plastic material & Printed in 2-3 colours as per our design.

2. Plastic Rectangular Sweet Boxes with lid Milky White Capacity 500gms 60000 Set Size: Top 19x14x4 cm and bottom 17x12x4 cm (Weight: Lid 18gms + Box 25gms=43 gms) made from food grade polypropylene (PP) plastic material & Printed in 2-3 colours as per our design.

3. Design will be made available with tender document.


6. The boxes should be printed on that “THIS BOX MEETS IS:9845(1998)(R2015) STANDARD FOR OVERALL MIGRATION”.

7. The guarantee of the material should be for at least one year, when stored at ambient temperatures.
**MRP ₹**
(Inclusive of all Taxes)

**Batch No.:**

**Use by Date:**

<table>
<thead>
<tr>
<th>NUTRITIONAL INFORMATION PER 100g</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>Energy (K Cal)</td>
</tr>
<tr>
<td>Carbohydrates (g)</td>
</tr>
<tr>
<td>Fat (g)</td>
</tr>
<tr>
<td>Protein (g)</td>
</tr>
<tr>
<td>SFA (g)</td>
</tr>
<tr>
<td>Minerals (g)</td>
</tr>
<tr>
<td>PUFA (g)</td>
</tr>
<tr>
<td>Cholesterol (mg.)</td>
</tr>
<tr>
<td>Vitamin-A (I.U.)</td>
</tr>
<tr>
<td>Fibre</td>
</tr>
</tbody>
</table>

**Ingredients:**
Milk Solids & Sugar

**Manufactured & Packed By:**

**EXPERIMENTAL DAIRY**
ISO 22000:2018 Certified
ICAR-National Dairy Research Institute
Karnal - 132 000

For complaints and suggestions, Contact: In-charge sale Ph. 0184-2259294 : Email: expdairyndri@gmail.com
9. **Bid Opening**: Both the techno-commercial and price bids will be opened online by the bid openers mentioned at the time of creation of the tender online. Relevant bidders can simultaneously take part in bid opening online and can see the resultant bids, of all bidders. The system automatically generates a technical scrutiny report and commercial scrutiny report in case of the techno-commercial bid opening and a price comparative statement in case of price bid opening which can also be seen by participating bidders online.

10. i. **Terms of delivery**: Delivery at site, viz. AAO (Stores), NDRI, Karnal
    ii. **Delivery period for goods**: Within One month from the date of issue of Purchase Order.
    iii. **Terms of Inspection by the purchaser’s representative**: At NDRI, Karnal after Receipt of Supply of Goods.

11. **Price structure**: GST is as applicable. However, it should be clearly mentioned in the BOQ. Therefore, all the bidders are requested to quoted GST amount in the prescribed column of BOQ alternatively, however, the **Authorized Dealers/Retailers** may quote their most competitive **FOR Prices**, with maximum possible Dealer’s **Special Discount**.
    a. The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including stator variations, if any.

12. **Receipt of Goods & Terms of Payment**:
    a. **Payment term for supply of goods** :-
       Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challans of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. Presence of Seller’s representative at the time of supply is desirable for lodging objection, if any.
       The purchaser, **within three days of issue of the provisional receipt**, will issue acceptance certificate (of the goods) to supplier, provided the goods supplied are technically acceptable in terms of the contract. The supplier will then send its invoice along with accompanying documents to the paying authority for payment. The paying authority will release the full payment to the supplier as due in terms of the contract, within seven working days of receipt of supplier’s invoice, provided the invoice and the accompanying documents are in order.
    b. **Paying Authority**: The Comptroller, NDRI, Karnal – 132 001.
    c. **Liquidated Damage Clause**:
       If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same.
       After receipt of supplier’s communications, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing an amendment to the contract.
       If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier’s control (which will be determined by the purchaser) and the purchaser extends the delivery period, **the purchaser will also deduct from the contract price**,
as liquidated damage, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance.

The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/or performance, the supplier shall not be entitled to any increase in price whatsoever on any ground.

However, the purchaser shall be entitled to the benefit of any decrease in price and cost, on any ground, whatsoever, of the goods & services, during the period of delay.

The purchaser’s letter (to the seller with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions.

d. Warranty Clause:
The minimum period of Warranty / Guarantee for plastic rectangular sweet boxes with lid shall be 12 months from the date of supply of material,

e. Dispute Resolution Mechanism:
If any dispute or difference of any kind arises between the purchaser and the supplier in connection with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions.

However, if the parties fail to resolve the disputes or differences by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration.

The arbitration will be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration act, 1996.

The venue of the arbitration shall be the place (i.e. NDRI, Karnal), from where the contract is issued.

f. In case of any Legal Dispute, the jurisdiction will be at Karnal.

13. You are also required to fulfill the following conditions and also furnish the required details as indicated in subsequent paragraphs.

a) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods & services as specified in the above requirement, without any change in the unit price or other terms & conditions.

b) Please furnish a certified copy of your latest ITCC (Income Tax Clearance Certificate).

c) Please indicate if you are registered with any Govt. organization; and, if registered, furnish all relevant details.

d) Please state whether business dealings with you presently stand banned by any Government organization; and, if so, furnish relevant details.

e) Bidders are advised that one bidder cannot represent two suppliers or quote on their behalf in a particular tender. Specifications mentioned in Firm's Brochure will only be acceptable.
f) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark of industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

g) The contract shall be governed by the laws of India and the interpreted in accordance with such laws.

i) The quotation / offer shall remain valid for acceptance for a period not less than 60 days after the specified date of opening of the offer.

j) The bidder should submit the Certificate of Non-Blacklisting/ Not Banned/Temporarily suspended by any Govt. Deptt. / Organizations.

l) The bidder should submit the Certificate of Non-Blacklisting/ Not Banned/Temporarily suspended by any Govt. Deptt. / Organizations.

m) The bidder should submit the Certificate of Non-Blacklisting/ Not Banned/Temporarily suspended by any Govt. Deptt. / Organizations.

n) **Special Note to the Bidder:** The BOQ has been created with utmost care in accordance with CPPP guidelines and quantity of the item. It is mandatory to all the participating bidders to quote the online rates in the prescribed BOQ available on CPP Portal. In case a bidder faces some trouble / discrepancy at the time of quoting the rates in the prescribed BOQ, the bidder should also submit a hard copy of financial bid to the office of undersigned which will be opened at the time of opening the financial bid if the bidder is found technical responsive.

o) Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids. However, any request of the bidder to add any document on later stage will not be accepted.

p) The firm which is finalized will provide the design in CDR format for proof reading & subsequent changes if any before final printing.

14. Notwithstanding the above, the purchaser, reserves the right to accept or reject any quotation or annual the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.

Before executing supply, the successful Bidder will have to deposit Performance security @ 5% of the ordered value of goods, in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank or online payment.

**NOTE:-** All the participating bidders should be complying with GST provisions enacted by Govt. of India from the date of 1st July, 2017.

Assistant Administrative Officer (P)
On behalf of the Director