CIRCULAR

All the M.Sc. (except ICAR-JRF) and Ph.D students admitted during 2017-18 academic session are hereby directed to submit the required documents in the prescribed form duly filled in all respect & the Surety Bond of Rs.30,000/- in respect of M.Sc. students and Rs.50,000/- in respect of Ph.D. students on the non-judicial stamp paper worth Rs.15/- to be executed by following one person duly attested by a Notary Public from Local Court along with residential proof of the surety to the University Office latest by 30th September, 2017 for the award of Institute Scholarship. The blank forms can be downloaded from the NDRI Website: www.ndri.res.in.

1. Parent/Guardian of the Student.
2. Guide/Teachers of the Student.
3. Sarpanch of the village panchayat to which the student belongs.
4. M.L.A.
5. Local Guardian of the student, if any.
6. Any other Central Government or State Govt. of Central Autonomous Bodies or Equivalent status or comparable higher status employees.

The M.Sc. in-service students are not eligible for the award of Institute Scholarship. The Ph.D. in-service students who are employed in ICAR/SAU system and may opt to join at a place other than one where working will be eligible for Institute Scholarship subject to the condition that they do not possess their 3rd degree from the same Institute. The Ph.D in-service students may submit pay certificate and proof regarding employment in ICAR/SAU system for award of Institute Scholarship.

Asstt. Admn. Officer

DISTRIBUTION:

1. All the Head of Division of NDRI, Karnal for display on notice Board.
2. The Chief Hostel Warden for Hostels Notice Boards (5 Copies).
3. The PA to Joint Director for kind information.
4. The Head, SRS of NDRI, Bangalore/Head ERS, Kalyani.
5. The Dealing Asstt. (M.Sc./Ph.D Desk) with the request to provide a list of the M.Sc./M.V.Sc/M.Tech. students who have completely remedial (Pre-requisite) courses in the 1st year admitted during 2017-18 session along with date of joining etc. to Scholarship Desk.
7. Web Master, NDRI, Karnal alongwith format for displaying the same on the NDRI website.
UNIVERSITY OFFICE
NATIONAL DAIRY RESEARCH INSTITUTE (ICAR) KARNAL

Application for Admission to Hostel

Academic Year________________)

Subject/Discipline : ____________________________________________

Name in (Block Letters) : ________________________________________
(As per student’s Registration Card)

Father’s/Guardian’s Name : ________________________________________

Home Address (Permanent) : ________________________________________
_________________________PIN______________

Home Address (Correspondence) : __________________________________
(on which communication can be sent in case of emergency)
_________________________PIN______________

Month and year from which residing in NDRI, Hostel : ________________

Previous Room Number & Telephone : ____________________Tele:______________________

This is to certify that I have read the Hostel rules for allotment of room in Student’s Hostel, NDRI would comply with all the rules and regulations during my stay in Hostel to the entire satisfaction of Hostel/College authorities.

Date_________________________ Signature of the student

FOR UNIVERSITY OFFICE USE

Certified that Hostel Room Rent/Electricity/Other charges amount to Rs.___________ from ________________ to ________________ semester 1st/2nd/Trainee and Caution Money of Rs.______________ has been paid vide Receipt No.______________ dated______________.

Date:______________ A.A.O.(DSC)

FOR HOSTEL OFFICE USE

Received Hostel Admission Application Form No._____ from Mr./Ms._________________________ on______________.

Signature of Hostel Clerk

Mr./Ms.________________________ has been allotted a seat in Room No.________
of _________________ Hostel for 1st/ 2nd/ semester/Trainee from__________ to _____________.

Signature of Hostel Warden

Date:______________
Dear Parents/Guardian/Student,

You are fully aware of the orders of the Government and of Hon’ble Supreme Court on the Anti-Ragging measures. As per the latest policy all students and parent/guardians are required to submit an affidavit before a student is allowed registration in the University. The Format of Affidavits is given at Annexure-V and Annexure-VI and to be submitted on a Non-Judicial paper of Rs.10/- duly attested by the oath commissioner.

All parents/guardian/students may get them duly attested by the Oath commissioner and bring it on the day of student’s registration. Kindly note that there are two Affidavits as Annexure-I & II. The Annexure-I is to be signed by the student and Annexure-II shall be signed by the parent/guardian.

In case a student does not submit the same he/she shall not be allowed to proceed with the registration. It is further, requested that this information be passed amongst friends.

Best wishes,

Sd/-Director

**ANNEXURE-I**

**AFFIDAVIT BY THE STUDENT**

1) I, ___________________________(full name of student with admission/registration/enrolment number) S/o D/o Mr. /Mrs. /Ms. ________________________________ , having been admitted to (name of the institution) , have seen the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, as placed on the NDRI website www. ndri.res.in (hereinafter called the —Regulations‖) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of The penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that –

   a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this __________day of __________ month of ______year.

Signature of Deponent & Name

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at ______________(place)______________on this the_________ (day_______) of ______ (month),___________________________(year).

Signature of Deponent

OATH COMMISIONER
ANNEXURE-II

AFFIDAVIT BY PARENT/GUARDIAN

1) I, Mr. /Mrs. /Ms. ________________________________ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission /registration /enrolment number), having been admitted to the ICAR-National Dairy Research Institute, have been informed about the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations ‖), carefully read and fully understood the provisions contained in the said Regulations as placed on NDRI website (www.ndri.res.in).

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward incase he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
   a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
   b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this_____________day of____________ month of ____________year.

__________________
Signature of Deponent

Name & Address:
Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _________________(place) on this the ____________ (day) of _______ (month),_______(year).

__________________
Signature of Deponent

Solemnly affirmed and signed in my presence on this the ______(day) of _______(month),_______(year) after reading the contents of this affidavit.

OATH COMMISSIONER
FORM OF SURETY BOND TO BE EXECUTED BY A CANDIDATE WHO IS PURSUING Ph.D. DAIRYING AT NDRI DEEMED UNIVERSITY.

KNOW ALL MEN BY THESE PRESENT THAT I, ___________________________________________ resident of ______________

______________________________________________________________

District of ____________________ at present pursuing Ph.D in the Discipline of ____________________ in ICAR-National Dairy Research Institute, Deemed to be University under ICAR as Junior Research Fellow/Senior Research Fellow/Institute Scholarship (hereinafter called the obligor) and Sh./Smt./Kum. ___________________________ (Name of the surety) Son/ Daughter of ___________________________ resident of ___________________________

______________________________________________________________

(Full Address) District of ____________________ at present pursuing Ph.D in the Discipline of ____________________ in ICAR-National Dairy Research Institute, Deemed to be University under ICAR as Junior Research Fellow/Senior Research Fellow/Institute Scholarship (hereinafter called the obligor) and Sh./Smt./Kum. ___________________________ (Name of the surety) Son/ Daughter of ___________________________ resident of ___________________________

(Full Address) (hereinafter called sureties) do hereby jointly and severally bind ourselves and our respective heirs, executors and administrators to pay to the Indian Council of Agricultural Research, a Society registered under the Societies Registration Act-1860, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001 (herein after called “The ICAR”) on demand the sum of Rs.___________________________ (Rupees ___________________________) together with interest thereon from the date of demand of Government rates for the time being in force on Government loans (if payments is made in a country other than India, equivalent of the said amount in the currency of the country converted at the official rate of exchange between that country and India) and together with all costs between attorney and client and all charges and expenses that shall or may have been incurred by the I.C.A.R.

WHEREAS the obligor has been pursuing Ph.D. as Junior Research Fellow/Senior Research Fellow /Institute Scholarship of the Indian Council of Agricultural Research as a result of the competitive examination held in the year__________________.

AND WHEREAS for the better protection of the I.C.A.R., the obligor has agreed to execute this bond with such condition as here under is written.

AND WHEREAS the said sureties have agreed to execute this bond as Sureties on behalf of the above bounden ___________________________. (Name of the student)

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT in the event of the named obligor, Sh./Smt./Kum. ___________________________ (Name of the student)

leaving the studies after taking admission as JRF/SRF on the basis of the competitive examination without completion of Ph.D. of 2/3 years or on his/her being rusticated/ removed from the Deemed University, the obligor and/or the Sureties shall forthwith pay either jointly or severally to the ICAR as may be directed by the ICAR on demand the sum of Rs.___________________________ (Rupees ___________________________) together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon the obligor Sh./Smt./Kum. ___________________________ and/or (Name of the student) Sh./Smt./Kum. ___________________________ and the sureties
(Name of the surety) aforesaid, making such payment the above written obligation shall be void and if no effect otherwise, it shall remain in full force and virtue.

PROVIDED ALWAYS that the liability of the sureties hereunder shall not be impaired or discharged by reasons of time being granted or by any forbearance, act or omission of the ICAR or any person authorized by them (whether with or without the consent or knowledge of the sureties) nor shall it be necessary for the ICAR to sue obligor first before suing the sureties Sh./Smt./Kum. ________________________________ or (Name of the surety) any of them for amounts due hereunder.

The bond shall in all respect be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate courts in India.

Signed on dated this ______ day of ______ Two thousand and _____ and delivered by the obligor above named Sh./Smt./Kum. ________________________________ in the presence of _________________________________.

(Signature of the student)

Witnesses:

(Signature, Name and Full Address)
1. _________________________________________________________.
2. _________________________________________________________.

Signed and delivered by the surety above named Sh./Smt./Kum. ________________________________ in the presence of _________________________________.

(Signature of the surety)

Witnesses:

(Signature, Name and Address)
1. _________________________________________________________.
2. _________________________________________________________.

________________________________________________________

*(In the case of married women candidate, her husband’s name is to be mentioned as wife)*
ACCEPTANCE

.* I hereby accept the offer of "Institute Scholarship" for executing my studies at NDRI leading to Master's/Doctoral programme in the discipline of ___________________________ as per terms and conditions governing the Scholarship.

OR

.* I do not wish to accept the offer of "Institute Scholarship" for executing my studies at NDRI leading to Master's/Doctoral programme in the discipline of ___________________________ as I am already receiving financial assistance as details given below:

.* Delete whichever is not applicable.

i) Nature of financial assistance
ii) Source
iii) Period
iv) Amount received per month
v) Contingency grant, if any
vi) Any other information

• Delete whichever is not applicable

Signature_________________
Full Name________________
Father’s name_____________
Home Address_____________

Head of Division/Joint Director
UNDERTAKING

1. I have read the “Rules, Conditions and Operations” of award of Institute Scholarship thoroughly and understood them.

2. I hereby agree to abide by all the rules and conditions as laid down in the above document.

3. I shall continue the study and research programme till completion as per Academic Rules.

4. I shall abide by all the decisions of the Director and other competent authority with regard to the operation of the scholarship.

5. I have already applied for financial assistance from ______________ on ______________. I shall inform the University as soon as I receive and accept the financial assistance.

6. I shall not apply for any job or apply for competitive examination of any kind without prior permission of the Joint Director.

Signature ____________  
Name in full ____________  
Discipline ____________  
Address ____________

Signed in the presence of *

I 1. Signature ____________  
   2. Name in full ____________  
   3. Designation ____________  
   4. Address ____________

II 1. Signature ____________  
   2. Name in full ____________  
   3. Designation ____________  
   4. Address ____________

* Signature should be obtained from permanent employees of NDRI.
ICAR-NATIONAL DAIRY RESEARCH INSTITUTE  
(Deemed University)  
Karnal-132 001 (Haryana) - India  

Application Form for Obtaining Eligibility Certificate from the NDRI Deemed University

A student who wishes to join NDRI Deemed University on the basis of the qualification obtained by him/ her from a recognized university or board shall obtain eligibility certificate by collecting this form, which must submitted along with the original DMC, PDC and Migration Certificate (except NDRI Deemed University Certificate of the examination the basis of which admission is sought.

1. Name of the candidate (As recorded in the last examination passed:)
   - In English (In block letters)
     _________________________________
   - In Hindi
     __________________________________

2. Father’s Name (As recorded in the last examination passed:)
   - In English (In block letters)
     _________________________________
   - In Hindi
     __________________________________

3. Mothers name (As recorded in the last examination passed:)
   - In English (In block letters)
     _________________________________
   - In Hindi
     __________________________________

4. Sex
   Male/ Female

5. Date of Birth
   (As recorded in 10\textsuperscript{th} Certificate)
   _________________________________

6. Do you belong to SC/ST/OBC
   Yes/ No ___________________________
   If yes, indicate the caste

7. Registration Number of NDRI
   (In case of NDRI Students)
   _________________________________

8. Class to which sought admission
   Discipline
   Master’s / Ph.D.
   _________________________________

9. Date of admission at NDRI DU
   : August, 2017
10. Fill in the below given column upon which the admission to this class/ discipline is sought. (Attach all original certificate including PDC. Photostat/ attested copies will not be accepted)

<table>
<thead>
<tr>
<th>Name of the examination</th>
<th>Name of the Board/ Univ.</th>
<th>Year of passing</th>
<th>Subjects taken</th>
<th>Marks obtained/ Max. marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School of equivalent</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master’s Degree</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. Permanent Address Present Correspondence Address

_________________________  ___________________________

_________________________  ___________________________

_________________________  ___________________________

E:Mail________________________ Phone No.________________________

I further declare:

i) That I have not passed the same or equivalent from this or any other university/ education board for which I am seeking admission.

ii) That no action of any kind against me is pending or has been decided in any university/ education board which makes me ineligible for admission to the course.

iii) I undertake that I am taking admission in the NDRI Deemed University at my risk and responsibility subject to confirmation of my eligibility by NDRI Deemed University ab-initio, I shall have not claim whatsoever for this and;

iv) I shall not seek admission to any other course during the course of study at NDRI, Karnal.

Dated:_________________________ Signature of candidate

For University Office Use

1. Name of the course Master’s/ Ph.D. Programme

2. Discipline

3. Registration No. Allotted

4. Reasons, if not eligible

Dealing Official Asstt. Admn. Officer Academic Coordinator
REQUEST FOR ISSUE OF IDENTITY CARD

Valid upto 31st July-2019

1. Name (In Capital Letters) :- __________________________
2. Father’s Name (In Capital Letters):- __________________________
3. Date of Birth (D/M/Y) :- __________________________
5. Discipline :- __________________________
7. Blood Group :- __________________________
8. Contact No. :- __________________________
9. E.Mail ID :- __________________________
10. Permanent Address :- __________________________
    __________________________
    __________________________
11. Correspondence Address :- __________________________
    __________________________
    __________________________

Signature of the student

Paste your photo neatly (Don’t Pin/Staple)
REQUEST FOR ISSUE OF IDENTITY CARD FOR PH.D. STUDENTS

Valid upto 31st July-2021

1. Name (In Capital Letters) :- ________________________________

2. Father’s Name (In Capital Letters):- ________________________________

3. Date of Birth (D/M/Y) :- ________________________________

4. Class :- Ph.D.

5. Discipline :- ________________________________


7. Blood Group :- ________________________________

8. Contact No. :- ________________________________

9. E.Mail ID :- ________________________________

10. Permanent Address :- ________________________________

11. Correspondence Address :- ________________________________

Signature of the student

Paste your photo neatly (Don’t Pin/Staple)